



TAUNTON MUNICIPAL AIRPORT
COMMISSION

MINUTES OF MEETING
February 24, 2010

Commissioners: Charlie Menard, Chairman
Maryan Nowak, Vice Chairman
Bob Adams
Carolyn Basler
Fred Terra

Airport Manager: Dan Raposa
Assistant Airport Manager: Joe Lawlor (Absent)
Recording Secretary: Gwendolyn Borden

Others in Attendance: Eric LeGuelaff: Jacobs Engineering
Dick Rodier

Meeting called to order at 7:00 p.m. by Chairman Menard.

Eric LeGuelaff of Jacobs Engineering submitted a written Project Status report (see Attachment A for report specifics) and read the report for all in attendance. No one in attendance had any further questions for Eric and Charlie thanked him on behalf of the airport and was excused.

Secretary Report/ Minutes – January 27, 2009 – Fred: motions to accept as submitted. Bob: seconds. All in favor, unanimous. So voted.

Treasurers' Report – Income \$157,918.05, Expenses \$144,684.34 for a Positive Monthly Cash Flow of +\$13,233.71. Carolyn asked Dan about the expense for the truck repair. Dan stated the truck was not running right, sent it for repair, which was beyond the warranty time. Dan felt that due to the fact that there was such low mileage on the truck and the truck should not be experiencing any major repairs, he contacted International who as a good will gesture will compensate/reimburse the airport for some of the repair work. **Maryan: motions to accept the report subject to audit and authorize the processing of the bills for payment. Fred: seconds. All in favor, unanimous. So voted.**

Airport Managers' Report – Dan reported on the following:

1. **Fuel Survey** – we have had an increase in planes coming in for fuel because of our prices. Current \$4.30/gallon for credit purchases and \$4.17 for cash purchases. We still have one of the lowest fuel prices of other nearby airports.
2. **Airside Inspections** – everything is up and running and we are keeping up with light repairs as needed. **Fuel farm** ok except for light that goes out every day around the same time. Need to have checked.
3. **Jet Fuel Feasibility and Availability Update** – Dan sent an e-mail to Ascent Technology and received a response from Mr. Munger, who couldn't make it this evening but his e-mail basically stated he would not recommend putting in a fuel system for one plane, but if the aircraft owner is willing to finance or install the system at their cost and are willing to insure the system for operation and environmental mishaps and has an agreement with the airport, he will work with the aircraft owner. Charlie asks Dan to communicate with Ascent Technology that the intent is to have a trial period with a fuel truck-to-truck system to see if there is enough interest in Jet fuel for the airport to install an underground system. Dan is to also inquire of other companies if they are willing to provide a truck-to-truck system on a trial basis. Charlie called and spoke with Mr. Munger and he will be sending additional information.
4. **Skydive Newport** – At the last meeting it was reported that Mr. Tripari has just signed a lease and was ready to go. However in his quest to get all the paperwork needed to be compliant for operations at the airport, the person who was helping him obtain all that was needed ran into some opposition as to having a jumping operation at this airport due to flight patterns of planes to Logan and altitudes of skydivers and planes. ATC in Boston affirmed the information and gave that information to Mr. Tripari. Dan called flight services in Boston and talked with Donna Whitty who asked Dan to forward any and all information received on this issue to her. Right now that is where it stands. Mark is resigned to the fact that he may not be able to operate here however he is looking for some assurance that should there be a change and a jumping operation be allowed that he would have the first opportunity to try again. Dan informed him that at this point it is hypothetical and down the road.

5. **Attended LVP-GPS Kickoff Meeting 2/4/2010** – in Mansfield. Jacobs Engineering is going to be monitoring and sub-letting to other engineering firms, information that they will be tracking at 3 different airports. (Mansfield, Taunton and Marthas Vineyard)
6. **TJ Aviation Business Plan/Proposal** - Dan reported that after finding out that we may not be renting the space to Skydive Newport he called TJ Aviation and left a message with regards to the space being available. Dan received a call from TJ and he said he will be coming to the airport to talk with Dan
7. **Contacted International Truck Re: Warranty** – talked about earlier.
8. **Contacted FSDO RE: Parachute Lease** – Discussed earlier.
9. Distributed **Airport History Volume 2** to Listing – Dan and Maryan distributed Volume 2 as they did with Volume 1. The cost is \$3.00 individually or \$5.00 for both. Charlie thanked Maryan for another great job on Volume 2.
10. Filed March **Semi-Annual Aircraft Listing with MAC** – Dan was contacted by MAC as a reminder to file a listing of all aircraft on the field with MAC. Dan has completed the list and sent to MAC as it was due March 1. Also Dan sent a letter to all FBO's on the field requesting a chronological breakdown of people who are in hangars as owners or people with planes who are not owners. Some people have already sent the information in.
11. **Verizon pole removal** – Dan received a visit from Verizon representative who stated that the work order has been approved for the pole removal but the tenants involved that have copper telephone lines would need to make a request to switch from the old type lines to FIOS before the pole can be removed with no problem. However if they do not wish to switch then if the pole needs to be removed it becomes a cost bearing issue and because it is our request we would need to bear the cost. There are 3 telephone lines in question. Charlie asks Dan to keep in touch with Ron Nation and Jim Gotovich as to their progress.
12. **2/20/2010** – Attended Annual Meeting of Crosswind/Tailwind Hangars – at the Jockey Club. Dan brought a little bit of goodwill from the airport with an update of things that are happening at the airport. It was a good meeting and we appreciate being invited by the associations to their annual meetings. They have been inviting the commission since the beginning and it's

been a good working relationship between the Airport Managers Office, the Commission and the Associations. Charlie asked if anyone had questions of the airport manager on his report? Carolyn asked Dan if he and Joe had compiled a letter to airport users with regard to accidents/incidents on the field? Dan responded that he has compiled the letter and read the draft for the Commissioners and will become part of the March Newsletter. Charlie suggested a slight change to the letter. Dan will make the change to wording of the letter. Carolyn also asked Dan if the newsletter is posted on-line? Dan stated “no”. Carolyn asks if we can put the newsletter on-line? Charlie asks Dan to have Joe post the newsletter on-line.

Old Business

1. **Atlantic Flight Center Lease Update** – Charlie asked Dan if he has heard anything from Atlantic with regards to the lease being signed? Dan stated that this has been going on and on and he has sent the lease to them via e-mail for them to review and provide Dan a copy of their insurance so that he can have a hard copy, insert into the six (6) copies of the lease for signatures. Dan still has not received. Charlie stated that we should have a copy of their insurance in the file.
2. **Airport Signage Addition** - Charlie had asked for ideas or suggestions for the addition to our sign. The commission decided to go with the design submitted by Carolyn. Fred reported that the sign is being made.

New Business –

1. **Notice from the Airport Needs Committee** – the meeting has been re-scheduled to March 16th and asks all commissioners to be present if possible.

Public Input – None

Maryan: motions to adjourn at 8:30 p.m. Bob: second. All in favor, unanimous. So voted
Next meeting March 31, 2010 at 7:00 p.m. in the Leonard F. Rose SRE Building

Action Items:

- > **Fuel Farm Sensor Light**
- > **Alternatives Available for Jet A Fuel**
- > **TJ Aviation - further contact**
- > **Letter to all airport users with regards to accidents/incidents**
- > **Pole removal**
- > **Atlantic Aviation Lease**

Project Status
Taunton Airport Commission Meeting
February 24, 2010
Jacobs Engineering Update

“ ATTACHMENT ”
A

1. Ultimate ALP and Demand Forecast Update

As part of the Ultimate Airport Layout Plan update, FAA and MassDOT requested an update to the airport's demand forecasts to show need for the proposed hangar space. This extra work was approved February 23, 2010 by FAA and MassDOT and work will begin the week of March 1. Steve Berardo, JEG planner, will be performing a majority of this work.

2. Design and Permitting for the Rehabilitation of Runway 4-22 and Connector Taxiway [FAA AIP No. 3-25-0047-19-2009]

The submission of the revised ENF document, which will include a Phase One Waiver for the Rehabilitation of Runway 4-22 and Construction of Connector Taxiway A, is on hold pending the results of the ALP and Demand Forecast Update. The waiver will allow the runway project to progress through final design and construction in 2010-2011 as planned on the CIP. The remaining proposed projects would require additional environmental review under an EIR.

3. Rehabilitation of Runway 4-22 – Surface Material

Jacobs has been in contact with various researchers and professors to investigate the use of special materials to stabilize a Turf Runway. They suggested contacting a local agricultural extension, typically associated with universities, to see if any research has been done in the immediate area. Jacobs will continue to investigate the use of stabilized turf.

Notable Findings:

- Graduate Paper – “A Comparison of Turf Management Practices at Turf Runway Airports in the Southeast” by William Tuccio
- Technical Paper – “Grassing your Gravel Airstrip” by Stephen Brown Ph. D., University of Alaska, Fairbanks